



5 January 2026

Dear Parent/ Carer

Transport for London/ Conduct after school

Firstly, a very warm welcome to the first half of the spring term. It has been lovely to welcome back all of your daughters after the Christmas break.

This letter is to inform you of a change to the use of bus stops by our students at the end of the day. This follows an incident at the very end of term which resulted in an elderly member of the public being knocked to the ground by a large group of our students, despite members of staff being on duty to ensure the safety of your daughters.

Because of this, moving ahead only **year 7** students will use the W8 bus stop on Lancaster Road for their homeward journey, with year 8 and 9 students boarding the bus at an earlier or later bus stop. Alternative stops are located a short distance away and will provide a safer and less chaotic wait time for students and members of our local community alike.

This decision has been with careful consideration of best management and oversight at the end of the day and ensuring your daughters get home safely and quickly. We regularly speak with students regarding conduct after school. However, despite reminders the behaviour of some students unfortunately remains below that which we would expect and reasonably ask staff on duty to manage.

We have advised the students that they are not to use the bus stop at line up this afternoon, and staff on duty at the end of each day will be reminding and redirecting as necessary.

I would like to advise all parents that TfL has the right to revoke a young person's oyster card if a student is not behaving appropriately on London Transport. The school has nothing to do with this decision and parents would be contacted by TfL.

We have informed the police and the local authority of our decision and encourage all parents to discuss this with your daughters and remind them that whilst in uniform they are representing the school and any conduct which brings the school into disrepute will be dealt with accordingly.

I thank you in advance for your support in these matters.

Yours faithfully

Helen O'Brien
Deputy Headteacher