



Enfield County School for Girls Mobile Phone and Electronic Media Policy

Respect, Responsibility, Co-operation, Equality and Generosity of Spirit

September 2025

Approved by:	Jennifer Gumbrell	Date: September 2025
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Context

There is an increasing amount of evidence and guidance that points to the fact that the suitable age for a young person to be given and able to manage a 'Smart phone' is around the age of 14 years.

Here at Enfield County School for Girls we believe that the potential negative effects of a student in years 7 - 11, owning a smart phone far outweigh any positives.

The mismanagement and naivety in the use of social media and internet use on smart phones by students frequently presents negatively in respect of: friendships; anxiety; worry and vulnerability when time in school should be spent productively on learning, enrichment and positive wellbeing.

Introduction

From September 2025 and for subsequent year 7 admissions, our school policy **does not** allow Smartphones to be brought into school by any students in year 7.

If a year 7 student does have a mobile phone it should be a basic model that can receive and make phone calls and text messages when necessary but not much more.

Refer to the link below to a group letter from Enfield Headteachers:

[Reducing Smartphone Use in Childhood](#)

KS3 and KS4

If a parent or carer does allow their daughter to bring a mobile phone to school, this policy outlines clearly our school expectations and practice in relation to such.

This policy and guidance has been written with the intention of making school life a positive experience for all of our school community and we will endeavour to be consistent in all aspects of policy practice to ensure that this is realised.

Phones are not to be used during the school day.

- If a student brings a mobile phone to school it must be secured in their Yondr pouch on arrival to school where it will remain for the full duration of the school day.
- It is each individual student's responsibility to bring their Yondr pouch with them to school every day and to maintain it in good working condition.
- A student **must not** have a mobile phone in school that is not secured in a Yondr pouch.
- Staff may conduct spot checks to ensure all phones are in pouches.
- Students may be asked to have their pouches out and locked at line up.



DAILY PROCESS

Beginning of the School Day

Students must bring their Yondr pouch to school each day.

As each student arrives to school they will:

- 1) Turn their mobile phone off.*
- 2) Place their mobile phone in their Yondr pouch and lock it.
- 3) Place their Yondr pouch in their bag where it is to remain for the full school day.

*In the event of a student forgetting to turn off their mobile phone and it disturbing the learning of others, the student will be required to leave the lesson, unlock their pouch in the Progress & Achievement Leader or Deputy Headteacher office, turn their mobile phone off and secure it back into their Yondr pouch.

Repeated episodes of this happening for any individual student will lead to instruction that their mobile phone is not to be brought into school.

End of the School Day

As each student leaves the school site they will:

- 1) Take their Yondr pouch out of their bag.
- 2) Unlock their Yondr pouch on one of the 'unlocking stations'.
- 3) Remove their mobile phone and store their Yondr pouch in their school bag overnight.





If a student is found with a mobile phone out of their Yondr pouch the following sanctions will be applied:

1. The mobile phone will be confiscated and kept in school for 5 school days (or the last school day prior to a half or end of term break); or until the student obtains a Yondr pouch.

The mobile phone will be returned to a parent or carer after the 5 day period (or the last school day prior to a half or end of term break).

If a student has a Yondr pouch but has failed to bring it to school or failed to lock their mobile phone in it, it is disregarding school policy and the above measure will apply.

Photographic or video footage taken on the school site of students and/or adults is a violation of privacy and if found on a student's mobile phone this will be addressed in line with both this and our Behaviour policy and is likely to result in a fixed term suspension. This also applies to students who have used other student's mobile phones to take photographs or video, or with footage stored on their own mobile phone sent from another student.

Staff may examine any data or files on an electronic device they have confiscated as a result of a search, if there is good reason to do so.

The reason for this is to ensure that all members of our school community are allowed the discretion to which they are entitled.

2. If a member of staff becomes aware that a mobile phone has been used by a student during the school day - for example to call or message a parent - our policy practice and sanctions will apply in the same as that of a student witnessed with her mobile phone. The reason for this is to ensure a consistency of approach, apply a fair application of our practice and to not undermine school policy or create confusion or conflict between parents and our school.
3. If a student refuses to hand over their mobile phone they will be isolated in 'Onward' (our alternative provision).
4. If a student continues to refuse to hand over their mobile phone the isolation will convert to a fixed term suspension after 2 days.
5. If a student receives a fixed term suspension they will be required to hand their mobile phone to the school on their return during the reintegration meeting and this will be kept in school for 5 days or until the student obtains a Yondr pouch.

The mobile phone will be returned to a parent or carer after the 5 day period.



Any mobile phones brought into school are at the decision and responsibility of a parent or carer and their daughter.

As a school we discourage this for the reasons explained in this policy and in view of this will not spend school time relating to any stolen or lost property of this nature.

Some families share the use of a mobile phone between their daughter and another family member(s).

It is important to be aware that in such a case, if a mobile phone is confiscated in line with our policy and practice there is the potential for additional upset and conflict for other family member(s). Therefore, we strongly advise your consideration of any mobile phone with shared usage not being brought into school by your daughter to avoid a situation that she does not abide by our school policy, resulting in mobile phone confiscation.

Each student is able to access the school office at the beginning and end of each school day or during lunchtime if it is necessary to contact a parent or carer and, likewise, parents and carers can contact the school where necessary. There are admin support staff in school who assess whether to contact a parent if a student feels unwell.

We ask that parents and carers do not attempt to message or call their daughter during the school day as this could compromise our Mobile Phone Policy which will be applied to each student.

KS5

For students in years 12 and 13, it is our expectation that mobile phones and earphones are switched off and out of sight prior to entering the school site and may then only be used on site in the student Common Room area or the Study & Research Centre (SRC) with the permission of school staff.

Year 12 and 13 students must not use their mobile phones or have their mobile phone visible in school corridors, toilets or other open areas of the school. This is important in respect of modelling appropriate responsible practice to younger students and visitors to our school.

Year 12 and 13 students who do not abide by our expectations, may have their mobile phone confiscated and returned at a later date.

It is our view that the measures outlined in this policy will support our students in further developing their social communication and interaction skills with each other. We also believe that it will support



our students' personal safety on their way to and from school and that it is likely to support wellbeing and mental health and reduce over-reliance on phones and social media.

For this Policy to be effective it is vital that it is understood and applied consistently and we expect that all parents and carers support their daughters and our school by reinforcing the content with their daughters and thank them for doing so.

This policy has been written taking account of the following documents:

Department for Education

[Mobile phones in schools Guidance for schools on prohibiting the use of mobile phones throughout the school day February 2024](#)

[Searching, Screening and Confiscation](#)

[Reducing Smartphone Use in Childhood](#)